

**Hotel Information:**

All teams are responsible for making their own hotel reservations. Rooms are on a first come, first serve basis. **Reservations will open on April 1, 2019. The last date to make reservations, based on availability, is May 31, 2019.** The hotel requires a valid credit card to secure a guestroom reservation. The hotel accepts Visa, MasterCard, American Express, Diners Club and Discover. **NEW: All housing requests require a first night's stay plus tax deposit guarantee in the form of a credit card, checks will not be accepted.**

**Room Rate:**

Cost per room, per night will be the prevailing Government Rate, currently \$122 per night.

**Non-Exemption:**

The Games room rate is \$122 per night plus 16.07% tax.

**Occupancy Tax Exemption:**

If you are occupancy tax exempt in the state of Kentucky, please fax or email a copy of your tax exemption form to the hotel reservation team prior to arrival and provide a copy of the list of names this will apply to.

**Portage:**

A one-time \$8 per person, per room portage fee will be charged to your room at check-in.

**Incidentals Policy:**

A \$50/**per night** hold will be placed on your credit/debit card.

**Parking:**

Parking is available at the hotels. Rates range from \$20 - \$29 for self-parking and \$27 - \$34 for valet.

**Team Billing:**

If you are paying for the group of team rooms by check, the check must be received 15 days or more prior to the event with a complete listing of guests' names you will be covering with this check.

**Hotel Cancellation Policy:**

The hotel will allow attendees the right to cancel their guestroom reservations without penalty up to **72** hours prior to the day of arrival. The hotel shall charge the individual attendee or team one (1) nights guaranteed guestroom rate plus tax after such date or for failure of the individuals to check-in on the scheduled arrival date. You must notify PVA of any room cancellations via email – [hannahb@pva.org](mailto:hannahb@pva.org)

**Accessible Rooms:**

**Accessible rooms are not assigned through the hotel. Email your name, hotel, confirmation number and level of injury to Hannah Buchholz, PVA ([hannahb@pva.org](mailto:hannahb@pva.org)) to request an accessible room after you have booked your hotel room. Rooms will be assigned based on need.**

**Hotel Assignments:**

There will be three hotels for athletes. Details and assignments will be provided in April.

**Rentals:**

Roll-aways are not available. Refrigerators are included in the sleeping rooms at most hotels.

**Reservation Process:**

Individuals and teams will be able to make reservations beginning April 1, 2019.